

ALL AIRPORTS
 AIR COND./TELEPHONES
 FAST, SAFE, CLEAN & COURTEOUS
 STRETCH LIMOS, SUV S
 VANS, MINI BUSES



24 HRS / 7 DAYS
 OUT OF TOWN / STATE
 ON-LINE RESERVATIONS
 ON-SITE DISPATCHING AT
 CORPORATE FUNCTIONS

TEL: 718-707-9000
FAX: 718-707-9099
E-MAIL:
service@citicar.com

38-60 13TH STREET
L.I.C., NY 11101
DISPATCH CENTER:
718-707-9090

CITICAR TRANSPORTATION ACCOUNT APPLICATION

| | |
|----------------------------------------------------|-------|
| Account #: <small>(for office use only)</small> | Date: |
|----------------------------------------------------|-------|

| | | | |
|----------------------------------------------------------------------------------------------------|-------------|-----------------------------------|--------|
| Name of Company | | | |
| Address | Floor/Suite | Tel. | |
| City | State | Zip Code | Fax. |
| Bill to the Attention of: | | | E-Mail |
| Name of person in charge of Account if different from above: | | | Title |
| Name of Principal/Owners of Company | | | Title |
| Type of Business | | No. of Years in Business | |
| Bank Name | | Account Number | |
| Bank Address | | Bank Tel. | |
| Contact Name | | Bank Fax. | |
| Other Credit Reference | | Other Limousine/Car Services Used | |
| Referred By: <input type="checkbox"/> Company: _____ <input type="checkbox"/> Individual: _____ | | | |

Major Credit Card # _____ Exp. Date _____

Name as it appears on Card: _____

Signature of Card Holder

Date

(Office use only) Approval Code: _____ by _____ date: _____

TERMS & CONDITIONS

Upon approval of this application, Citicar will assign to its clients an **Account Number** and provide a quantity of vouchers to be used by its employees and guests. The Clients accept responsibility for payment of **All Vouchers** containing applicants **Name or Account Number** turned into our office by our drivers. If vouchers are stolen from the Client, Citicar should be notified immediately in writing so that account number may be changed, or service stopped. The Client accepts responsibility for any unauthorized use of Citicar if above procedures are not followed. Calls may be monitored for training purposes.

Citicar reserves the right to cancel the Client's account if use of our transportation service is extremely light or if Client fails to pay invoices within 30 days of invoice date. Citicar reserves the right to bill the Clients major credit card provided if payment is not received within 30 days of the date of the invoice. Invoices are billed 10% less than major credit cards. Invoices must be paid fully by the Client, and not by the individual users.

There will be a \$ 4.00 processing fee on each voucher. A \$ 2.00 fuel charge may be added to each ride.

 Authorized Person Signature

 Printed Name

 Title

 Date

This Application must be signed by a Senior Officer of the Company

Visit our web site at www.citicar.com

PLEASE CHECK ONE:

() I wish my account to be an open account. Voucher, VIP card or identification not needed.

() I wish my account to be a restricted account. Voucher or VIP card needed.

GRATUITY

Please add 10% () 15% () 20% () other____%() gratuity to each ride.
If no amount is checked or entered, '0' gratuity will be automatically added.

CITICAR VIP CARDS

PLEASE ISSUE VIP CARDS TO THE PEOPLE LISTED BELOW. I UNDERSTAND THAT WHEN A VIP CARD IS SHOWN TO THE DRIVER OR USED AS FORM OF PAYMENT, ACCOUNT RESTRICTIONS WILL NOT APPLY.

I ALSO UNDERSTAND THAT THE ACCOUNT HOLDER IS RESPONSIBLE FOR ALL CHARGES MADE AGAINST A VIP CARD.

| NAME | TITLE | VIP NO. <i>(office use only)</i> |
|-------|-------|-------------------------------------|
| _____ | _____ | _____ |
| _____ | _____ | _____ |
| _____ | _____ | _____ |
| _____ | _____ | _____ |
| _____ | _____ | _____ |
| _____ | _____ | _____ |
| _____ | _____ | _____ |
| _____ | _____ | _____ |
| _____ | _____ | _____ |
| _____ | _____ | _____ |

ACCOUNT RESTRICTIONS / REQUIREMENTS

PLEASE LIST ANY ADDITIONAL RESTRICTIONS OR REQUIREMENTS YOU WISH TO HAVE ON YOUR ACCOUNT.

Calls may be recorded for quality assurance. We are sorry, but we cannot be responsible for personal property left in a vehicle or curbside. Please make sure passengers know to take all personal belongings when entering and or leaving the vehicle.